

## Red Lion House – Covid -19 Risk Assessment – 27.01.22

<b>Area or People at Risk</b>	<b>Risk identified</b>	<b>Actions to take to mitigate risk</b>	<b>Notes</b>
<b>Cleaning between events</b>	<p>Caretaker employed for 4hrs per week.</p> <p>Cleaning required by hirers</p>	<p><b>Caretaker maintains his routine of cleaning and checking.</b></p> <p><b>Hirers to clean surfaces, empty bins and remove rubbish to wheelie bin. Food rubbish to be taken away.</b></p>	<p>If there is more than 48 hours between events, the risk is reduced.</p> <p>Cleaning equipment and black bin bags provided.</p> <p>Wheelie bin located in area behind fence</p>
<b>Ventilation</b>	Transmission risk increased indoors.	<b>Good ventilation through opening windows and doors</b>	Users to ensure all windows and doors are locked before leaving the building.
<b>Respiratory Hygiene</b>	Transmission to other people using the centre	<p><b>Face coverings are not mandatory.</b></p> <p><b>Group Leaders or event hirers to make the decision on whether these are required.</b></p> <p><b>Catch It, Bin It, Kill It. Tissues and bins provided</b></p>	<p>Groups may wish to use face coverings at “pinch points”.</p> <p>E.g entrance, corridor and toilets.</p>

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Personal hygiene		<b>Users to be encouraged to wash or sanitise hands regularly.</b>	Hand sanitiser and soap supplies to be checked regularly by caretaker.
Children	Hand sanitiser accessible	<b>Place sanitiser and cleaning materials out of the reach of children.</b>	
Kitchen	Working surfaces and sinks	<b>Hirers to clean all areas before use and wash, dry and stow crockery and cutlery after use. Hirers to bring their own food and drink.</b>	Cleaning materials to be available, checked and re-stocked as necessary by caretaker.
Corridors & toilets	Possible “pinch points”	<b>Movement may need to be monitored</b>	Caretaker to ensure soap, paper towels, tissues and toilet paper are regularly replenished.
Events	Too many people arrive.  An attendee/volunteer develops Covid19 symptoms	<b>Hirers to use their discretion on viable numbers for their activity. The capacity for the main hall is 80 for seated functions and up to 150 for standing events.</b>	People must be turned away.  Trustee Chairman and hall caretaker to be informed of illness.

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