

Red Lion House – Covid -19 Risk Assessment for Hirers– 27.01.22

Area or People at Risk	Risk identified	Actions to take to mitigate risk	Notes
<p>Cleaning between events</p>	<p>Caretaker employed for 4hrs per week.</p> <p>Cleaning required by hirers</p>	<p>Caretaker maintains his routine of cleaning and checking.</p> <p>Hirers to clean surfaces, empty bins and remove rubbish to wheelie bin.</p> <p>Food rubbish to be taken away.</p>	<p>If there is more than 48 hours between events, the risk is reduced.</p> <p>Cleaning equipment and black bin bags provided.</p> <p>Wheelie bin located in area behind fence</p>
<p>Ventilation</p>	<p>Transmission risk increased indoors.</p>	<p>Good ventilation through opening windows and doors</p>	<p>Users to ensure all windows and doors are locked before leaving the building.</p>
<p>Respiratory Hygiene</p>	<p>Transmission to other people using the centre</p>	<p>Face coverings are not mandatory.</p> <p>Group leaders or event hirers are to make the decision on whether these are required.</p> <p>Catch it, Bin it, Kill it.</p> <p>Tissues and bins provided</p>	<p>Groups may decide to encourage the use of face coverings at “pinch points”.</p> <p>e.g entrance, corridor, toilets</p>

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Personal hygiene		Users to be encouraged to wash or sanitise hands regularly.	Hand sanitiser and soap supplied.
Children	Hand sanitiser accessible	Place sanitiser and cleaning materials out of the reach of children.	Supervise children's use of hand sanitiser.
Kitchen	Working surfaces and sinks	Hirers to clean all areas before use and wash, dry and stow crockery and cutlery after use. Hirers bring their own food and drink.	Reduce flow of people into the kitchen by using the serving hatch. Cleaning materials are available.
Toilets	A possible "pinch point"	Hirer to control numbers accessing toilets at one time, Hirer to clean all surfaces at end of session	Allow older people time to use toilets without others present.
Events	Too many people arrive An attendee/volunteer develops Covid19 symptoms	Hirers to use their discretion on viable numbers for their activity. The capacity for the main hall is 80 for seated functions and up to 150 for standing events.	People must be turned away. Trustee Chairman and hall caretaker to be informed of illness.